

## **Biosecurity Standard Operating Procedure Requirements – Quick Tips:**

All Standard Operating Procedures (SOPs) must contain enough information for staff, a relief milker or an experienced dairy person to carry out the procedure.

References refer to the proAction Reference Manual, which includes a checklist of recommended practices in addition to the required elements.

Remember:

- Items on the template in **bold** are mandatory/required elements. They are required to be included in your SOP and the practice implemented on your farm.
- All other items are best management suggestions. Cross off those that do not apply to your operation. Add in the details that are missing that happen on your farm.
- Remember there is no such thing as too much detail.

The following identifies the required items for each SOP in the Biosecurity module.

### **SOP 11: Vaccinating Cattle Against Specific Diseases of Concern**

- Consult with your veterinarian to establish a vaccinating program based on your herds health management plan
- Document:
  - Products used
  - Groups of animals
  - Any other information that is required for your vaccination protocol

### **SOP 12: Introduction of New Cattle to the Herd**

- Request information on all cattle prior to purchase and movement (ex. Vaccinations, treatments, hoof trimming, etc.)
- Designate an area for incoming cattle that is appropriate for the herd situation
- Observe and examine new additions frequently (at least daily)
- Identify and train staff who will monitor cattle according to the monitoring protocol established for the farm
- Respond to any abnormalities
- Perform the actions that must be taken for new cattle prior to introduction into the home herd (ex. Confirmation of pregnancy or reproductive status, hoof trimming, vaccination, testing, etc.)

### **SOP 13: Returning Cattle to the Herd**

- Designate an area for incoming cattle that is appropriate for the herd situation
- Observe and examine new additions frequently (at least daily)
- Identify and train staff who will monitor cattle according to the monitoring protocol established for the farm

- Respond to any abnormalities
- Perform the actions that must be taken for new cattle prior to introduction into the home herd (ex. Confirmation of pregnancy or reproductive status, hoof trimming, vaccination, testing, etc.)

**\*SOP 12 & 13 can be combined if procedures are similar\***

#### **SOP 14: Visitors & Service Personnel**

- List biosecurity measures for visitors and service personnel to follow, depending on the level of risk that each visitor could pose:
  - Require all visitors and service personnel put on overshoes, clean boots (washed and disinfected) or disposable boots prior to entering the production area
  - Have a designated area for the disposal of disposable coveralls, boots and gloves
- Provide and maintain a washing station (hands, boots) that can be used prior to entering the production unit